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## **This packet contains medical forms for students *NEW* to Columbus Torah Academy**

***All students new to CTA must submit an updated immunization record from the doctor. This is must be submitted by the 14<sup>th</sup> day of school!***

Here is a list of what is in this packet:

1. Detailed **summary** of medical information and forms.
2. **Physical Exam:** completed by the doctor at the yearly well check – it is required for all NEW students. The form may be dated within the past 13 months – this is due to insurance rules.
3. **Release of Information:** parent to complete this page – this allows the nurse to speak with the students' doctor.
4. **Health History:** parent to complete this page – this is to notify the nurse of changes in the child's health.
5. **Oral Assessment:** completed by the dentist - it is excellent information for the nurse but not required.
6. **Over the Counter (OTC) medicine form:** As a courtesy, the school stocks select OTC medicine for students. A doctor and a parent must complete the Over the Counter Medicine Form in this packet for staff to give these. This is optional. OTC medication cannot be given without a completed form on file. Form must be dated **AFTER 6/2/2022.**

*For school staff to give a student medicine a doctor has prescribed the doctor must complete a medication authorization. Please contact the school for this form.*



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## Medical forms for students *NEW* to Columbus Torah Academy

Dear Parent/Guardian,

My name is Sally French, I am the school nurse at Columbus Torah Academy, welcome. If you have health concerns regarding your child, please feel free to contact me throughout the school year. The purpose of this letter is to inform you of the medical paperwork required for your child to attend school.

The **5 forms** are described below. Two forms are from the doctor; 2 forms are filled out by a parent; and 1 form is from the dentist.

1. Please provide an updated copy of the student's **immunization record**. The full date (month/day/year) of each required vaccination is to be listed on the form. According to Ohio law (ORC 3313.671) your child will not be permitted to remain in school for more than 14 days without proof of immunizations. *You can get the immunization record from your doctor's office.*
2. A copy of the child's most recent **physical examination** is needed for every student new to CTA. The Ohio Department of Education recommends that a physical examination shall occur within 13 months before the first day of school. The date of the exam must be documented on the form with the Physician's signature. Only hard-copy forms can be accepted. *This form is due upon admission. Ask your doctor to complete the form is in this packet OR ask for a visit summary from your last well check.*
3. The **Release of Information** is completed by a parent. This form needs to be filled out to allow the school nurse to communicate with the doctor.
4. A parent or guardian may complete the **health history** form. *It is in this packet.* Please share any information that will help me to care for your child during the school day. Any private health information may be noted on this form – BUT, please write that the information is to be kept confidential on the form.
5. A dental exam or **Oral Assessment**, while not required, is strongly suggested. The form is *in this packet*. Note: this form can be completed by the dentist with information from a recent exam or it can be completed at the next visit, if it is soon.

### **Medication administration during the school day:**

Parents may come to school to administer medications to their child as needed.

Medications ordered three times a day or less, unless a time is specified, may not need to be taken at school. The medication should be given before school, after school, and at bedtime. All medicine is stored in the nurse's office. ALL medicine must be brought to office school by an adult. The only medicine students may carry with them are asthma inhalers and epinephrine for severe allergies.

### **Over the Counter (OTC) Medicine** – 1 form needed:

As a courtesy, the school stocks select OTC medicine for students. A doctor and a parent must complete the **Over the Counter Medicine Form** in this packet for staff to give these. This is optional. OTC medication cannot be given without a completed form on file.

*ALL other OTC medicines need a medication authorization completed by the doctor and a parent, see below.*

### **Prescription Medicine** – 2 forms needed:

1. The **Release of Information** is completed by a parent. This form needs to be filled out to allow the school to communicate with the doctor if we are giving medication at school.
2. The **Medication Authorization** is completed by the parent and the doctor. Medicine must be in the original container from the pharmacy.

Contact the school office if you need forms for medications. These forms are also available on the school website.

Please contact the school nurse if you have concerns about your child's health at school at [nurse@torahacademy.org](mailto:nurse@torahacademy.org)

# Physical Examination

Student's name		Sex <input type="checkbox"/> Male <input type="checkbox"/> Female		Date of birth / /	
Height	Weight	BMI percentile		BP	

**Screening Tests**

Vision	Hearing	Postural
Date performed / /	Date performed / /	Date performed / /
Distance Acuity <input type="checkbox"/> R <input type="checkbox"/> L Muscle Balance <input type="checkbox"/> Pass <input type="checkbox"/> Fail Stereopsis <input type="checkbox"/> Pass <input type="checkbox"/> Fail Color <input type="checkbox"/> Pass <input type="checkbox"/> Fail Child wears glasses? <input type="checkbox"/> Yes <input type="checkbox"/> No Tested with glasses? <input type="checkbox"/> Yes <input type="checkbox"/> No Referral made? <input type="checkbox"/> Yes <input type="checkbox"/> No	Pure Tone Right ear <input type="checkbox"/> Pass <input type="checkbox"/> Fail Left ear <input type="checkbox"/> Pass <input type="checkbox"/> Fail Child wears hearing aid? <input type="checkbox"/> Yes <input type="checkbox"/> No Child under the care of a hearing specialist <input type="checkbox"/> Yes <input type="checkbox"/> No Referral made? <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> No abnormality noted <input type="checkbox"/> Screening not done <input type="checkbox"/> Referral made Comments _____ _____ _____

Speech/Language	Lead Poisoning
Speech assessment completed <input type="checkbox"/> Yes <input type="checkbox"/> No Child has no discernible speech problem <input type="checkbox"/> Yes <input type="checkbox"/> No Speech evaluation recommended <input type="checkbox"/> Yes <input type="checkbox"/> No Child has possible problem with _____	<input type="checkbox"/> Date _____ Type <input type="checkbox"/> C <input type="checkbox"/> V    Results _____ µg/dL <input type="checkbox"/> Date _____ Type <input type="checkbox"/> C <input type="checkbox"/> V    Results _____ µg/dL <b>Tuberculin Test</b> Date _____ Type _____ Results _____

**Health History** (Serious or chronic illnesses/injuries/surgeries)

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**Physical Examination** Date of most recent examination    /    /

Essentially normal     Abnormalities as follows

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Is this child able to participate fully in:

Classroom and academic activities <input type="checkbox"/> Yes <input type="checkbox"/> No	Physical education classes <input type="checkbox"/> Yes <input type="checkbox"/> No
Competition athletics <input type="checkbox"/> Yes <input type="checkbox"/> No	Contact and collision sports <input type="checkbox"/> Yes <input type="checkbox"/> No

If limitations are advised, please specify

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Does this child have any physical, developmental or behavioral issues that may affect his/her educational process?

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HealthCare Provider's signature		Print name	Phone (    )
Address		Date / /	
City	State	ZIP	



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## AUTHORIZATION FOR RELEASE OF INFORMATION

CHILD'S NAME: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

I hereby give consent for the exchange of the information as checked below concerning the above - named child between the party indicated and Columbus Torah Academy.

Obtain Information From:

Release Information To: Columbus Torah Academy School Nurse  
Chris Morford, BSN, RN, LSN  
181 Noe Bixby RD  
Columbus, OH 43213  
(614) 864-0299 ext. 211  
cmorford@torahacademy.org

- Medical Information/Records
- TB Test Results/Records
- Immunization Records
- Achievement and Aptitude Test Scores
- Psychological Information/Records
- Grades and Attendance
- Speech and/or Hearing Evaluation
- Individual Education Plan (IEP), if in Special Education
- Other Information, as specified: \_\_\_\_\_

This information to be used for continuity of care.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Electronic signature permitted

# Ohio Department of Health • School and Adolescent Health

## Health History

Student's name	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth /      /
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**Family Health History** Please list allergies, heart problems, diabetes, cancer or other serious health conditions.

Father
Mother
Brothers and Sisters

**Birth and Developmental History**     No unusual birth or developmental history

Did the mother have any unusual physical or emotional illness during this pregnancy?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Was infant born full term? <input type="checkbox"/> Yes <input type="checkbox"/> No	Did the infant have any sickness or problems? <input type="checkbox"/> Yes <input type="checkbox"/> No
Briefly explain illness or problems.  _____	
How does the child's development compare to other children, such as his or her brothers/sisters or playmates? <input type="checkbox"/> About the same <input type="checkbox"/> Delayed <input type="checkbox"/> Advanced	

**Student Health Conditions**

<input type="checkbox"/> <b>YES</b> , my child receives regular medical/health care for the following conditions:			<input type="checkbox"/> <b>NO</b> medical conditions		
<input type="checkbox"/> Allergies	<input type="checkbox"/> Diabetes	<input type="checkbox"/> Seizure disorder			
<input type="checkbox"/> Asthma	<input type="checkbox"/> Depression	<input type="checkbox"/> Sickle cell anemia			
<input type="checkbox"/> ADD/ADHD	<input type="checkbox"/> Ear problem/hearing difficulty	<input type="checkbox"/> Skin conditions			
<input type="checkbox"/> Autism	<input type="checkbox"/> Emotional concerns	<input type="checkbox"/> Speech problems			
<input type="checkbox"/> Behavior concerns	<input type="checkbox"/> Headaches	<input type="checkbox"/> Traumatic brain injury			
<input type="checkbox"/> Birth/congenital malformations	<input type="checkbox"/> Heart problems	<input type="checkbox"/> Vision problems (glasses, contacts)			
<input type="checkbox"/> Bone/muscle/joint problems	<input type="checkbox"/> Hemophilia	<input type="checkbox"/> Other _____			
<input type="checkbox"/> Blood problems	<input type="checkbox"/> Juvenile arthritis	<input type="checkbox"/> Other _____			
<input type="checkbox"/> Bowel/bladder problems	<input type="checkbox"/> Lead poisoning	<input type="checkbox"/> Other _____			
<input type="checkbox"/> Cancer	<input type="checkbox"/> Migraines	<input type="checkbox"/> Other _____			
<input type="checkbox"/> Cystic fibrosis	<input type="checkbox"/> Neuromuscular disorder	<input type="checkbox"/> Other _____			

Please explain any conditions above or any reasons for hospitalizations.  
  
\_\_\_\_\_

Please indicate any allergies your child may have.

Allergy type	Reaction	School restrictions or recommended actions
<input type="checkbox"/> Bee/Insect		
<input type="checkbox"/> Food		
<input type="checkbox"/> Medication		
<input type="checkbox"/> Other		

# Health History continued

Please list any prescription and over the counter medication that your child takes on a regular basis.

Medication and dose	Time	Reason

Do any health and/or medical conditions require school restrictions, modifications, and/or intervention?  
 Yes     No    If YES, please explain.

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Does the student require any special procedures and/or treatments for their health condition(s)?  
 Yes     No    If YES, please explain.

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Please indicate any other information about your child's health or development that you think would be helpful for the school to know.

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Form completed by

Relationship to student

Date        /        /

# Ohio Department of Health • School and Adolescent Health

## Oral Assessment

Student's name	Date of birth / /
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**The following services have been performed** (please check all that apply)

<input type="checkbox"/> Examination	<input type="checkbox"/> Fluoride application	<input type="checkbox"/> Oral prophylaxis (cleaning)	<input type="checkbox"/> Prescription for fluoride supplement
<input type="checkbox"/> Orthodontic assessment	<input type="checkbox"/> Radiographs	<input type="checkbox"/> Dental sealant	<input type="checkbox"/> Treatment (restoration, pulp therapy)
<input type="checkbox"/> Other _____			

**The following oral hygiene instruction was provided** (please check all that apply)

<input type="checkbox"/> Toothbrushing	<input type="checkbox"/> Flossing	<input type="checkbox"/> Dietary counseling	<input type="checkbox"/> Use of fluoride mouthrinse
<input type="checkbox"/> Other _____			

**The following statements are applicable** (please check all that apply)

<input type="checkbox"/> All necessary preventive services have been performed. (Fluoride treatment, prophylaxis)
<input type="checkbox"/> No restorative services are required at this time.
<input type="checkbox"/> Further treatment is indicated.(See comments)
<input type="checkbox"/> Further appointments have been arranged. (Orthodontic, restorative)
<input type="checkbox"/> Routine recall visits recommended.

Comments

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Dentist's signature	Print name	Phone (     )
Address		Date / /
City	State	ZIP



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Authorization for dispensing of over the counter medications and treatments

The Columbus Torah Academy has the following medications and treatments available for dispensing to students by the nurse on an as needed basis. In order for the student to receive these written permission from both the parent as well as a healthcare provider is required. Check those medications and treatments that your child has permission to receive.

Complete one form for each child, please.

Student's Name: \_\_\_\_\_ DOB: \_\_\_\_\_ Grade: \_\_\_\_\_

\_\_\_ Ibuprofen (weight appropriate dosage) every 6 hours, by mouth, for mild to moderate pain

\_\_\_ Acetaminophen (weight appropriate dosage) every 4 hours, by mouth, for mild to moderate pain

\_\_\_ Tums for indigestion, by mouth

\_\_\_ Caladryl lotion for minor skin irritation, topically

\_\_\_ Aquaphor for minor cuts and scrapes, for chapped lips, topically

Generic equivalents may be substituted.

Information the nurse should be aware of prior to medication administration: \_\_\_\_\_

Medication Allergies: \_\_\_\_\_

I hereby request and give permission to the school approved personnel to administer the above medication(s) to my child. I further acknowledge by signing this form that the school or its personnel are under no obligation to render assistance in the administering of medication. I release and agree to hold the Columbus Torah Academy Board, its officials, and its employees and staff harmless from any and all liability for damages or injury resulting directly or indirectly from this authorization.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\* **Healthcare Provider Signature is REQUIRED** \*\*\*\*\*

Healthcare Provider Signature: \_\_\_\_\_

Date: \_\_\_\_\_